



TASK Fill out the names and contact information of members of your heart failure team* and construct a team roster and group e-mail to help the team communicate.

**You may identify only three or four key personnel at the outset but may draft others onto the team as additional roster needs become clear.*

Task assignment _____

Time line for forming team and calling first team meeting together _____

We recommend trying to enroll a range of personnel early, within 2–3 weeks

Heart Failure Improvement Team Roster

Team leader (Physician) Name _____ E-mail _____
Phone _____ Pager _____

Team leader (Non-physician) Name _____ E-mail _____
Phone _____ Pager _____

Team leader is often, but not always, a hospitalist. In this instance team leader could be a cardiologist.

Team facilitator Name _____ E-mail _____
Phone _____ Pager _____

Content expert Name _____ E-mail _____
Phone _____ Pager _____

Local expert with expertise in the management of heart failure and heart failure literature..

Hospitalist 2 Name _____ E-mail _____
Phone _____ Pager _____

Hospitalist 3 Name _____ E-mail _____
Phone _____ Pager _____

Internist/PCP Name _____ E-mail _____



	Phone _____	Pager _____
Home care	Name _____	E-mail _____
	Phone _____	Pager _____
Pharmacist	Name _____	E-mail _____
	Phone _____	Pager _____
Data Analyst	Name _____	E-mail _____
	Phone _____	Pager _____
Nurse supervisor	Name _____	E-mail _____
	Phone _____	Pager _____
Nurse	Name _____	E-mail _____
	Phone _____	Pager _____
Heart Failure	Name _____	E-mail _____
Educator	Phone _____	Pager _____
Nutrition/dietary	Name _____	E-mail _____
	Phone _____	Pager _____
Case manager	Name _____	E-mail _____
	Phone _____	Pager _____
Cardio-thoracic	Name _____	E-mail _____
Surgery	Phone _____	Pager _____
ED personnel	Name _____	E-mail _____
	Phone _____	Pager _____



Patient representative Name _____ E-mail _____
Phone _____ Pager _____

(if the team chooses)

Health Information Name _____ E-mail _____
Phone _____ Pager _____

Your team roster may vary from this, and you should be flexible as you address different aspects of achieving optimal care for the inpatient with hyperglycemia.