



## **SHM Quality Improvement Tool Submission Form**

In submitting a tool to the Society of Hospital Medicine's (SHM) BOOSTing Care Transitions Resource Room you are agreeing to the following terms:

1. The tool is being submitted with the full knowledge of the relevant parties at your institution who were/are involved in its development and implementation and this submission does not violate any intellectual property rights
2. You have no financial conflict of interest in posting the tool on the website
3. All of the tools submitted will be subject to feedback from the SHM BOOST Project Team
4. Each tool will be posted for a period of at least three months on the website, and then will be subject to further evaluation based on user feedback and review by the Project BOOST Team.

If you agree to the terms outlined above, please continue to fill out this tool submission form. Thank you for your submission and interest in furthering quality improvement initiatives.

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Title of the Tool:

Purpose of the Tool:

Submitter:

Tool Author (if not the same as the submitter):

E-mail contact information:

Date Tool Implemented:

Name of Institution:

Description of Institution:

Tool Format (paper-based, computer-based, on handheld etc....):

Key Advantages Using this Tool:

- 1.
- 2.
- 3.

Tips on Using this Tool:

- 1.
- 2.
- 3.

Important Pitfalls:

- 1.
- 2.
- 3.

Resources Used to Develop Tool: