
Tool for Performing Institutional Assessment

TASK Perform an institutional assessment of your current practice

Task 1 Administrative support assignment _____

Time line for completing _____

Task 2 Multidisciplinary team assignment _____

Time line for completing _____

Task 3 Data flow/metrics assignment _____

Time line for completing _____

Task 4 Understanding current discharge process and propose areas for standardization assignment _____

Time line for completing _____

Task 5 Family/caregiver preparedness assignment _____

Time line for completing _____

Task 6 Medication safety issues assignment _____

Time line for completing _____

Task 7 Follow-up care assignment _____

Time line for completing _____

Task 8 Educational issues assignment _____

Time line for completing _____